

Cancellation and Refund / Privacy Policy / Terms and Conditions

Cancellation and Refund

1. Cancellation. The request for cancellation of a registration made online will be processed automatically through the Internet Booking Engine. Cancelling a course/s will be done in accordance with the applicable cancellation rules and will incur a fee which will be indicated at the time of cancellation. Cancellation and Refund is purely in purview and discretion of University.

Privacy Policy

1. We, HNGU value the relationship we have with our candidates and web site visitors. The following privacy commitment has been created to demonstrate our policy on privacy. HNGU is not responsible for the privacy practices or the content of such other Websites.
2. We use your IP address to help diagnose problems with our server and/or to administer our Web site. This gives us an idea of which parts of our site users are visiting. We do not link IP addresses to anything personally identifiable. This means that a user's session will be tracked, but the user will be anonymous.
3. When you visit our site, our privacy policy only applies to [HNGU](#) network. It does not apply to non-network sites that you connect to from our site. We recommend that you read their privacy policy to understand how they manage personal information. We are not responsible for the content or practices of web sites operated by third parties that are linked to our sites. These links may have been provided as a service to our users. Unless otherwise stated, they do not constitute our endorsement, sponsorship or approval of their content, policies or practices.
4. This site has security measures in place to protect the loss, misuse, and/or alteration of information under our control. The data resides behind a firewall, with access restricted to authorized HNGU personnel.
5. HNGU will occasionally update this privacy statement. We will give you as much notice as possible prior to implementation. In rare cases, just like with any Student , we may need to disclose certain information to comply with a valid legal process, such as a court order, subpoena or search. We also may choose to establish or exercise our legal rights or defend against legal claims.

Terms and Conditions

2. Users may not use the HNGU website: HNGU for any purpose that is unlawful or that is otherwise prohibited by these conditions of use.
3. Users must not:
 - a. Resell the services provided in the University website
 - b. Use the University website to make any speculative, false or fraudulent Registration or
 - c. Use the University website so as to interfere with others' use of the NAMAC website.
4. University retains all rights (including copyright and patent rights) with respect to all software and underlying information and material available through the UNIVERSITY website.
5. Users must not download or otherwise export or re-export any software or underlying information or material available through the UNIVERSITY website except with the written permission of UNIVERSITY and in full compliance with all Indian and other applicable laws and regulations; provided, however that any downloading that occurs in the normal course of using the UNIVERSITY website in accordance with the published written instructions of UNIVERSITY shall not be prohibited.
6. The information contained and/or provided in this website is meant solely for information purposes and should not be relied upon for any other use whatsoever.

TERMS AND CONDITIONS FOR ONLINE COLLECTION FEES

7. University online Fees collection system is currently available only for student from HNGU
8. Prior to payment of online fees student has to register with the UNIVERSITY site and a candidate unique ID number will be provided with a onetime password to his email id. The individual may change the password and subsequently re-login to commence Fees payment facility.
9. Rates of fees are governed by the trust of the University and are liable to change. Any difference in the rates of fees is to be paid at UNIVERSITY prior to / on commencement of the Term.
10. Once registered online, the system will generate an Electronic receipt and a printable course itinerary receipt will be displayed.

Payments

11. Payment for online registrations can be made through credit cards, debit cards, internet banking (direct debit) as specified below.
 - a. Credit Card. Payment for online registration is accepted only in INR, through transactions on any VISA and MasterCard Credit cards, issued only in India. Credit Card payment is subject to authorization from the card issuing bank. You are transacting on a website where the Merchant is based in India. Any fee imposed by Visa / MasterCard will be passed on to the card holders by the card issuing bank. Any additional fee charged by the bank, in addition to your course fees, shall be incorporated in your credit card statement. It is not charged or billed by UNIVERSITY and hence will not be included in the Online Registration.
 - b. Debit Card. Payment for online registration is accepted only in INR, through transactions on any VISA and Mastercard Debit cards, issued only in India. Debit Card payment is subject to authorization from the card issuing bank. You are transacting on a website where the Merchant is based in India. Any fee imposed by Visa / MasterCard will be passed on to the card holders by the card issuing bank. Any additional fee charged by the bank, in addition to your course fees, shall be incorporated in your bank statement. It is not charged or billed by UNIVERSITY and hence will not be included in the Online Registration.

Security Information

1. To ensure secure online payment and all other transactions of personal data, University, uses a technology called SSL (Secure Socket Layer). SSL encrypts all communications between your computer and our server so that the information can only be read and understood by UNIVERSITY server. A closed lock in the bottom left (Netscape) or right (Internet Explorer) corner of your browser window shows a secure connection. For further information, please consult your browsers' security specifications. If your browser is equipped with SSL (i.e. Netscape 4.0 and higher/ Internet Explorer 4.0 and higher), then your transaction will automatically be secured. The common standard in the Internet to signal a secure site is a closed lock at the bottom of the browser. As long as the lock is displayed closed your information is secure and encrypted to avoid abuse. If you click the secure transaction link and still cannot see the closed lock, the reason may be that the window is nested in another frame. To check that you have a secure connection (in Internet Explorer), click the right mouse button and properties, then certificates. Then you will see if the connection is secure or not. Another way (in Netscape) click the right mouse button and 'view frame info' at the bottom of the text you will see Security information.
2. Your Credit Card details are transmitted to the payment gateway under PCI security guidelines.

Documentation Requirements

3. The responsibility to ensure the correctness of all documentation rests solely with applicant. UNIVERSITY will not be responsible for any damages arising out of incomplete or improper documentation on applicant part.
4. The candidate shall present all documents as required for the course, by laws, regulations, orders, etc. UNIVERSITY reserves the right to withdraw the candidate from a course who has not complied with applicable laws, regulations, orders, demands or requirements or whose documents is incomplete, or who does not permit UNIVERSITY to take and retain copies thereof.